

Request for an ACERT Certificate

Notification

The **ACERT** certificate is issued exclusively upon a written request from the student after the administrative fee for the issuance of the certificate has been paid and confirmed in the Language Centre Office. The administrative fee for issuing the certificate is **30.00 PLN**. Account number: 84 1240 3028 1111 0010 5073 7063

Transfer name: **1003**

NAME AND SURNAME							
REGISTER NUMBER	PESEL						
FACULTY							
LANGUAGE EXAM*:	ENGLISH	GERMAN	FRENCH	SPANISH	ITALIAN	RUSSIAN	POLISH
I WILL COLLECT THE CERTIFICATE IN PERSON	THROUGH ANOTHER PERSON (NAME OF PERSON COLLECTING AND IDENTITY CARD OR REGISTER NUMBER OF THE COLLECTING PERSON)						

* tick as appropriate

Lodz, on _____ Signature _____

GDPR Clause

Fulfilling the legal obligation regulated by Articles 13(1) and (2) of the Regulation of the European Parliament and of the Council (EU) 2016/679 of April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), Journal of Laws EU L. 2016.119.1 of May 4, 2016, hereinafter referred to as "GDPR," Lodz University of Technology informs that:

- 1) The administrator of your personal data is Lodz University of Technology in Lodz, Żeromskiego 116, represented by the Rector, who processes personal data under Article 6(1)(a) GDPR (based on the consent of the data subject).
- 2) Your personal data is processed for the purpose of issuing an academic certificate ACERT by the Language Centre of Lodz University of Technology, confirming language competencies at levels B2 or C1.
- 3) Your personal data is not shared with recipients in accordance with Article 4(9) GDPR. Personal data may only be transferred to authorized state authorities, legal protection bodies (Police, Prosecutor's Office, Court), or local government bodies in connection with ongoing proceedings.
- 4) Your personal data will be stored only for the period necessary to achieve the purpose for which you have given consent for processing personal data and will then be permanently destroyed or retained in accordance with archival law.
- 5) Your personal data will not be transferred to a third country or to an international organization.

Lodz, date _____ Signature _____